JOB POSTING

Department: SITE OPERATIONS
Position Title: Camp Services Lead
Position Reports To: Site Services Supervisor
Location: MINTO MINE, YUKON
Length of Contract: Rotation 15 days on/13 days off contract to May 31, 2027 with option to extend

About Selkirk Copper Mines Inc.

Born from a bold vision and rooted in community, Selkirk Mining Corp. ("Selkirk Copper") represents a new era in Canadian mining. Established through the Selkirk First Nation's historic purchase of the Minto Mine, we are redefining what it means to be an owner—not just a stakeholder—in resource development. Our foundation is grounded in land stewardship, long-term thinking, and respect for the land and people who call it home.

We are committed to responsible exploration and mining that creates enduring benefits. Our core values—**integrity, sustainability, community, and innovation**—guide every decision as we work toward a lasting legacy of economic opportunity and environmental care in the Yukon.

General Scope

The Camp Lead is a key member of the Site Services group, responsible for the safe and efficient day-to-day operation of the Minto Mine Site camp, including scheduling and travel bookings, and guidance and leadership of camp catering, and janitorial staff, in accordance with Selkirk Copper policies and procedures and Yukon regulatory requirements. Reporting to the Site Services Supervisor, this position requires strong leadership and interpersonal skills, sound judgment, and strong organizational ability in a remote, rotational camp environment currently supporting a 120 room camp with expansion potential.

This is a hands-on, people-focused role that will also oversee potable and wastewater compliance, and camp maintenance projects to ensure the site is safe, comfortable, and well run as the project moves towards a restart decision and eventual resumption of operations.

Key Duties and Responsibilities

Personnel and Travel Logistics

- Work with Logistics Manager and Site Supervisors to schedule personnel movements in and out of site (commercial flights, hotels, charter flights, ground transportation, dynamic personnel schedule changes)
- Book commercial travel for Selkirk Copper personnel utilizing Corporate Traveller.
- Coordinate hotelling in Whitehorse for employees and contractors.
- Coordinate with contractors, employees, and vendors to ensure smooth and timely crew changes.
- Send pre-arrival information packages to new contractors or employees prior to arrival.
- Track room allocation and camp bookings in workforce logistics software (Peopletray)
- Coordinate with contractors, employees, and vendors to ensure smooth and timely crew changes.
- Maintain up-to-date rosters, manifests, and travel documentation.

Camp Catering Services

- Provide leadership to kitchen staff to ensure timely delivery of quality meals across all camp shifts, including day, night, and crew-change schedules.
- Ensure compliance with food safety standards (e.g., FOODSAFE or equivalent), sanitation practices, and any applicable health authority requirements for food premises.
- Manage food ordering, receiving, inventory, and stock rotation, coordinating with site logistics and on delivery schedules (air charter, barge, and road resupply).
- Manage relationships with food service suppliers, monitoring service levels and resolving performance issues.
- Monitor food costs and waste, and work with the catering team on menu planning, including for dietary restrictions and special requests.

Housekeeping and Janitorial Services

- Supervise housekeeping and janitorial staff responsible for dorms, common areas, offices, washrooms, and recreational facilities.
- Develop and maintain cleaning schedules, standards, and inspection routines to keep camp facilities to a consistently high standard.
- Oversee laundry operations, including equipment use and linen supply, and coordinate room turnover and bed allocation for rotating crews and contractors.
- Maintain janitorial supply inventories and coordinate reordering with site procurement.

Camp Maintenance

- Log room deficiencies and maintenance issues around camp infrastructure for repair by site services.
- Schedule and support annual inspections and maintenance for camp infrastructure.

Potable Water and Wastewater Systems

- Oversee the day-to-day operation and monitoring of the camp's potable water treatment and distribution system, ensuring a safe and reliable drinking water supply for camp residents.
- Oversee operation of the camp's domestic sewage and wastewater treatment system, ensuring effluent quality and system performance meet applicable regulatory and licence requirements.
- Coordinate/collect routine water quality sampling, testing, and recordkeeping for both potable water and wastewater systems, and escalate any exceedances or system issues promptly.
- Liaise with the Site Environment Supervisor and technical consultants on compliance matters related to domestic waste water and sewage systems.
- Maintain accurate operating logs, maintenance records, and supply inventories (e.g., treatment chemicals, filters) for potable water and wastewater systems.

Health & Safety Duties

- Lead by example and foster a proactive safety and sustainability culture aligned with Selkirk Copper’s health, safety, environment, and social responsibility values.
- Adhere to all Selkirk Copper health and safety policies and camp procedures and support improvement and amendments to camp policies and procedures over time.
- Address interpersonal conflicts, performance issues, and camp-life concerns promptly, fairly, and professionally.
- Foster a respectful, inclusive camp culture consistent with Selkirk Copper's values and its relationship with the Selkirk First Nation.
- Act as a point of contact for camp residents on day-to-day camp life matters, escalating larger issues to site leadership as needed.
- Participate actively in safety meetings, toolbox talks, and hazard identification.
- Take a proactive approach to identifying and reporting hazards and all incidents.

The above accountabilities are representative of the nature and level of work assigned and are not necessarily all-inclusive. Any additional duties assigned by supervisors or management will include adequate training to ensure success.

Key Competencies, Knowledge, and Experience

- 5+ years of supervisory experience in camp services, hospitality, food service, housekeeping, or hotel/facilities management, ideally in a remote or camp-based setting.
- Demonstrated experience supervising catering and janitorial/housekeeping staff and managing contractor or supplier performance.
- Working knowledge of food safety standards and sanitation practices applicable to food service operations.
- Working knowledge of, or willingness to learn, potable water and wastewater system operations and applicable regulatory reporting obligations.
- Strong interpersonal and conflict resolution skills, with the ability to manage sensitive staff and camp-life issues fairly and calmly.
- Strong organizational skills and the ability to multi-task and prioritize in a fast-paced, remote camp environment.
- Motivated self-starter able to work independently under minimal supervision.
- Strong proficiency in Microsoft Office Suite.

Preferred (Assets):

- Background in remote camp hospitality (mining, exploration, oil and gas, or forestry camps) is a strong asset.
- FOODSAFE Level 1 or 2 certification (or equivalent).
- Environmental Operators Certification Program (EOCP) certification, or equivalent water treatment/distribution or wastewater operator certification, or willingness to obtain.
- WHMIS, First Aid, or other relevant safety certifications.
- Valid driver's license
- Experience with camp management, procurement, or inventory software.
- Experience working with or alongside Indigenous communities or First Nations.

What We Offer

- Early involvement in the near-term restart of a significant copper-gold-silver mine in the Yukon Territory.
- Competitive rotational salary commensurate with experience.
- Comfortable on-site camp accommodations and meals.
- Comprehensive safety training and PPE provided.
- A collaborative, safety-focused work environment.