



Employment Opportunity Director of Governance Selkirk First Nation

***Do you want to make a difference in the world of First Nation Self Governance?
Interested in being on the cutting edge of First Nation self government
implementation? If so, this could be the job for you.***

Job Summary

Reporting to the Executive Advisor to Chief & Council (Executive Director) this position manages the Governance Department and oversees the First Nation's Governance services, including; organizational policy development, SFN legislation and regulations, citizenship and enrollment, internal and external communications, special events, inter-governmental relations, SFN strategic planning, and support and oversight management of Councils, Boards and Committees.

Education and Experience

Please note that equivalent combinations of education and experience will be considered.

The ideal candidate will have

- In-depth knowledge of SFN governance structures, land claims agreements, legislative/policy requirements, as well as the traditions and values of the First Nation
- Experience in managing programs, staff, proposal writing, and financial management.
- Strong interpersonal skills including a high level of tact and diplomacy, mediation and negotiation
- Excellent written and oral communications skills
- Microsoft Office (Word, Excel, Outlook)

Conditions of Employment

Criminal Records Check, Valid Class 5 Yukon Driver's License, willingness to travel

Please send your resume to humanresources@selkirkfn.com. We thank all those that apply, but only those selected to move forward will be contacted.