

**Selkirk First Nation
Employment Opportunity
“Internal Posting”**

Position: Project Manager, Capital & Housing

Department: Capital

Status: Permanent Full-Time

Closing Date: October 6, 2017

Job Summary

Reporting to the Capital Director, the Capital Project Manager ensures that all capital projects are completed within budgets, on time, and following the building codes. This position ensures that selected properties are prepared for building and that all permits for building, electrical, septic and water have been applied for. The Capital Project Manager is responsible for all new housing and renovations.

Education and Experience

A degree in the area of civil engineering, OR grade 12 with a journeyman certification in carpentry or building construction, OR several years work experience in property maintenance, OR an equivalent or combination of education, training and work experience.

As well, administration skills are required due to the need to complete reports, assist in proposal writing, putting out tenders/expression of interest notifications, doing data base entries and developing/managing budgets.

Conditions of Employment

- Valid Class 5 Drivers License
- Ability to provide a clear Drivers Abstract
- Oath of Confidentiality
- Oath of Intoxicants

For more information, please contact Darcy Marcotte, Director of Capital.

Please submit application/resume to Val at Reception.